



## Parent Advisory Committee

General Meeting  
October 5, 2023  
5:30 p.m. - 7:00 p.m.

SUSD Administration Building Boardroom



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### *Minutes*

**1.0 Welcome** - President Karesha Boyd called the meeting to order at 5:32pm. Member Lorena Duran made the first motion, and Vice-President Monique Guerrero seconded it. All members were in favor. Motion was approved.

**1.1 Meeting Norms** - Parliamentarian Sherry McClain presented meeting norms.

Meeting Norms for SUSD PAC Parent Advisory Committee:

1. Respectful Communication:
  - Please turn phone volume off
  - Speak one at a time and avoid interrupting others.
  - Use respectful language and tone.
  - Listen actively and attentively to others' perspectives.

Consequence of Action: If a member consistently interrupts or uses disrespectful language, they may be given a warning then asked to leave the meeting if it continues.

2. Active Participation:
  - Come prepared and contribute to the discussion.
  - Share ideas and opinions constructively.
  - Encourage equal participation from all

3. Timeliness:
  - Arrive on time for meetings.
  - Notify the chair of committee members in advance if unable to attend.

4. Constructive Feedback:
  - Provide feedback in a constructive and respectful manner.
  - Focus on the issue at hand rather than personal attacks.

Consequence of Action: If a member consistently engages in personal attacks or fails to provide constructive feedback, they may be given a warning and, if necessary, asked to leave the meeting.

5. Decision-Making:
  - Strive for consensus whenever possible.
  - Respect the final decision made by the majority.

These meeting norms are designed to ensure a productive and respectful environment for all members of the SUSD PAC Parent Advisory Committee. Consequences of action will be implemented as necessary to maintain the integrity of the committee and its objectives.

**2.0 Roll Call** - Secretary Lorena Duran asked members and guests to sign in name, email, phone number, school represented, and number of students enrolled in SUSD to record and register attendance.

The following Executive Board Officers and Members were present:

**Karesha Boyd** - President, **Monique Guerrero** - Vice President, **Lorena Duran** - Secretary,  
**Sherry McClain** - Parliamentarian

1. **Cleveland** - Rosa Arana
2. **Franklin H.S.** - Lorena Duran (Secretary)
3. **Harrison** - Monique Guerrero (Vice President)
4. **Hong Kingston** - Karesha Boyd (President)
5. **Kennedy** - Karen Garcia
6. **Peyton** – Aleida Olaguez
7. **Pittman** - Patricia Mosqueda
8. **PYA** - Lorena Duran (Secretary)
9. **Rio Calaveras** - Sherry McClain (Parliamentarian)
10. **Taylor**- Letricia McLaren
11. **Weber** - Patricia Mosqueda

9 members were present. SUSD staff guests: Susana Ramirez, Assistant Superintendent of Student Services; Kathryn Baggese, Director of Transportation; Dr. Jason Murphy, Director of Research and Accountability, and Tiffany Ashworth, State and Federal Administrator.

**3.0 Changes to Agenda** - Vice President Monique Guerrero notified Members that there were no changes to the agenda.

**4.0 Read and Approve Minutes**

**4.1 General PAC Minutes- September 18, 2023:** President Karesha Boyd asked members to review and approve Minutes dated September 18, 2023. Minutes were shared on the screen; a printed copy was shared for all Members present. President Karesha Boyd asked for two motions to approve minutes. Sherry McClain Parliamentarian made the first motion and Vice-president Monique Guerrero seconded it. There were no Nays.

**5.0 Old Business** - Karesha Boyd, President informed those present that there was no old business.

**6.0 New Business**

**6.1 Transportation Department Presentation** - Kathryn Baggese, Director of Transportation introduced herself. She has a 25-year career in transportation. She said; "Transportation is my

passion”, and “students are first”. Mrs. Baggese went over her department goals. -Among those goals are a more student-centered department, defying guided principles, increasing morality, addressing drivers' shortness, decreasing absenteeism, hiring new staff, new training for de-escalation and ready to handle any situations, and beginning new processes and protocols. Furthermore, Mrs. Baggese went over the parent survey and staff survey results with the finality to develop/increase unity and teamwork. Moreover, Mrs. Baggese responded to the following questions: Sherry Maclain Parliamentarian - What is Student Centered? Mrs. Baggese –what is best for kids. Vice-president Monique Guerrero asked about safety and Mrs. Baggese assured the presents that there is a mechanism to respond to any situation, including the emotional needs of the students. President, Karesha Boyd asked what percentage of jobs need to be filled? Mrs. Baggese – 20%, there is a need for drivers, particularly in the special needs area.

**6.2 Parliamentarian and Vice-President elections** - Earlisha Gaines, Secretary of African American PAC introduced herself. Elections were conducted in person. Dr. Susana Ramirez, Assistant Superintendent of Student Services, Stephanie Zulueta, Parent Liaison, Lorena Duran, Secretary, and Karesha Boyd, President helped tally the votes.

**6.3 LCAP Review** - Dr. Murphy, Director of Research and Accountability and Mrs. Ashworth shared with members of the PAC the LCAP Engagement Snapshot for 2023-24 calendar. Dr. Murphy shared with members the importance of getting the survey out much earlier. Parliamentarian Sherry Maclain suggested to remind school sites to distribute and remind parents of the survey. Mrs. Ashworth informed parents that there will be special interactive engagement meetings. Monique Guerrero, Vice President suggested engagement workshops to guide parents on the surveys. Member Rosa Aranda: For example, like they were explaining. I want to know if you are aware of principles when passing out information, a lot of people do not use applications or emails. I have to come to my school to ask questions. I am speaking for other parents. Sometimes for communication we need something that you can actually see. As you have noticed we are the only ones here. Patricia Mosqueda: Schools do not give you a lot of information about PAC and Latino PAC. Lots of parents are not able to attend these meetings since they work. Why not have zoom meetings in the morning?

## **7.0 Reports**

**7.1 CAC** - Monique Guerrero, Vice President introduced CAC, “it is for parents and professionals, regular and special educators, agency personnel, and other community members to come together in a common effort to ensure that children with disabilities have the chance they deserve for an appropriate education”. Next meeting is on November 29 at FRC from 12:30 to 2 p.m. in zoom and in person. Parent education- October 25 12 :30 at FRC via zoom. Concerns that you have would be answered.

**7.2 AABPAC** - Secretary, Earlisha Gains announced AABPAC next meeting for November 8.

**7.3 Latino PAC** - Patricia Mosqueda, President of Latino PAC announced the October 19 Meeting at 9:30- 11:00 am at FRC. Superintendent Dr. Michelle Rodriguez will give a report.

**7.4 DELAC** - Next meeting will be October 27 at the school for adults.

## **8.0 Announcements**

**8.1 Election Results** - Karesha Boyd, President shared the election results, she welcomed Mrs. Martha Hernandez as the new Vice President and Mrs. Earlisha Gaines as the new PAC's Parliamentarian.

7 votes for Martha Hernandez.

8 votes for Earlisha Gaines.

1 abstained

**8.2 PAC** - Next PAC Meeting is Thursday, November 2, 5:30-7 pm

**8.3 FRC** - Coffee hours are on Fridays, and FRC Free grocery Distribution are every 2 nd and 4th Wednesday of the month.

**9.0 Public Questions or Comments** - Monique Guerrero asked members for comments or questions.  
Member: Why not have zoom meetings?

Signups for Latinos and African Americans for a STEM program at Delta College are now open. Information is on Facebook. The workshop is October 18. October 21 you can sign up at the Delta College page. We will bring applications for the program to FRC.

**10.0 Adjournment** - At 6:29 PM, President Karesha Boyd adjourned the meeting. Sherry McClain made the first motion and Monique Guerrero seconded it. Members were in favor, no one opposed. Motion carried.

***Family Resource Centers***

*Maggie Canela • Nasya Castanon • Jessica Griffin-Brown • Robert Olivarez Jr • Pamela Walker • Stephanie Zulueta*